

University of Kansas - Department of Theatre
THR 307 Undergraduate Theatre Internship
(1-3 credit hours; junior/senior level)

If students choose to use this course to satisfy KU Core Goal 6, the student will independently:

- Integrate theatre knowledge and skills by connecting, adapting, applying, and transferring theories and practices within and across theatre (i.e., all theatre courses and experiences to date).
- Create an entirely new or innovative product by explaining and solving problems, exploring and analyzing issues, taking risks, incorporating new approaches, examining divergent or contradictory perspectives, questioning assumptions, and evaluating the resulting product.

Current Course Description: Supervised study with an approved theater company or project. May be repeated for credit. No more than six hours may be applied to the B.A. or B.G.S. degrees. This course will be graded satisfactory/unsatisfactory. Prerequisite: Consent of instructor and at least seven hours credit in the department. FLD.

Application and Approval Process (to be completed at least two months in advance of the proposed internship):

1. The Student fills out information and includes a detailed description of the internship. (Note: To satisfy Core Goal 6, students must work a minimum of 144 hours and enroll in 3 credit hours. If the student decides to repeat the course by doing an additional internship or enrolls for 1 credit (48 working hours) or 2 credits (96 working hours), then these credits will count as THR electives.)
2. Before the internship begins, the off-campus Internship Supervisor fills out information, describes what the student will be expected to do during the internship, and agrees in advance to monitor and evaluate the student's performance.
3. Upon submission of these two items, the Theatre Faculty advisor and Department Chair decide whether to approve the proposed internship. The Student then receives a permission number to enroll with a designated Faculty advisor.

Upon Completion of the Internship (to be completed within one month after the internship):

4. The off-campus Internship Supervisor submits an evaluation of the student's work to the Theatre Faculty advisor.
5. The Student provides a portfolio of sample materials that demonstrate how s/he integrated and extended his/her theatre knowledge and skills and the effectiveness of the original project(s) s/he created independently and/or collaboratively (e.g., significant documents created, photos or video clips of the process and final product). S/he also submits a self-evaluation of his/her work that explains his/her integration of theatre knowledge and skills and the effectiveness of the original project(s) s/he created independently and/or collaboratively.
6. After evaluating these documents, using Goal 6 rubric, the Theatre Faculty advisor assigns a grade for THR 307.

Student Intern

Name: _____ KU ID: _____

Address: _____

Email: _____ Telephone: _____

Circle one: Junior Senior

List any previous internships, including sponsors, and credit hours received:

Describe and specify what you will do to achieve Core Goal 6 criteria during this internship. Specify the theatre knowledge and skills you will integrate and extend. Explain the original project(s) you will create (attach a one page, single-spaced explanation).

Student Signature: _____ Date: _____

Approved by Theatre Faculty advisor: _____ Date: _____

Approved by Dept. Chair: _____ Date: _____

Upon completion of your internship (shortly after the internship ends), provide

1) a portfolio of sample work that demonstrates how you integrated and extended your theatre knowledge and skills and the effectiveness of the original project(s) you created independently and/or collaboratively (e.g., significant documents you created, photos or video clips of the process and final product).

2) a self-reflective journal that evaluates your integration of theatre knowledge and skills and the effectiveness of the original project(s) you created independently and/or collaboratively.

Student Signature: _____ Date: _____

Internship Supervisor

Name: _____

Title: _____

Theatre Organization: _____

Address: _____

Email: _____ Telephone: _____ Fax: _____

Before the internship:

Dates of internship: from _____ to _____

Total number of hours student will be expected to work: _____

Describe the student’s specific duties and responsibilities. How will the student integrate his/her theatre knowledge and skills? What kind of original project will the student create? (attach and send letter):

I approve and agree to evaluate the student’s work upon completion of this internship.

Signature: _____ Date: _____

Upon completion of the student’s internship, please provide a letter (on your company’s letterhead) that includes the following information:

- Name of Student Intern
- Total number of hours worked from date to date
- Description of work completed.

Evaluation of the intern’s performance (i.e., integration and extension of his/her theatre knowledge and skills and the creation of an original product)

Printed name and title of Internship Supervisor: _____

Signature: _____ Date: _____

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Theatre Faculty Advisor for Student Intern

Name: _____

Title: _____

Address: Department of Theatre
1531 Naismith Drive, 317 Murphy Hall
University of Kansas
Lawrence, KS 66045

Email: _____ Telephone: _____ Fax: (785)
864-5251